



SPRING BREAK CAMP 2020

Registration Checklist & Payment Information

Girl's Name: _____

Monday___ Tuesday___ Wednesday___ Thursday___ Friday___

You will be registered after you:

___ Make Sure Your Registration is Completely Filled Out:

1. all pages are completed
2. you have signed in the spaces indicated by

___ Fill Out a Pick Up Card

(If you filled one out previously, we like to have new ones for the safety of your girl)

___ Fill Out Payment form (this form) and Pay Your Tuition

Accepted forms of payment: cash, credit card (Visa, Master Card, or American Express with a 5% fee), personal check or money order made out to Girls Inc. of Santa Fe. **We will not reserve a space for your girl until your tuition is received and ALL paperwork is complete. We will help you figure out what your tuition will be.**

Tuition Calculation

Girls Inc. membership fee (good for one year) \$15
 Fieldtrip Fees (for Tuesday & Thursday enrollment - \$5 each day) \$ _____
 Supply Fee (for Monday, Wednesday and Friday- \$2 each day) \$ _____

TUITION:

GI cost per girl per day	20 % scholarship	40 % scholarship	\$
\$50	\$40	\$30	

_____ per day X _____ days = \$ _____
 (approved rate) (Total tuition)

TOTAL DUE TODAY TO REGISTER = \$ _____ (tuition & fees)

I understand my membership fee is good for one year and in non-refundable. I also understand that, if I decide to cancel any of my Spring Break Camp days, I must notify the Program Office in writing before Monday, March 9th in order to receive a refund.

 _____
 Parent Signature Date

I have received the Parent handbook and understand all of my responsibilities, including my responsibility to provide **breakfast** and **lunch** for my girl each day.

 _____
 Parent Signature Date

Girls Inc. of Santa Fe has a commitment to serving all girls. If you have a special circumstance, we will do our best to make financial arrangements with you.

*Inspirar a las ninas y las jovenes a ser Fuertes, inteligentes y decididas.
 Inspiring all girls to be strong, smart, and bold.*

Girls Inc. of Santa Fe Spring Break Camp Policies

Please read with your girl and sign below:

Program Hours: Program hours are **7:30am** until **6pm**. A late fee of \$1.00 per minute is charged and must be paid immediately if you do not pick up your girl by 6pm.

Respect: At Girls Inc. we strive to treat all staff, girls and parents with respect and courtesy at all times, including using appropriate language, respecting property and equipment and not using verbal or physical aggression towards another person. Should you or your girl have a recurring problem abiding by these rules, she may be dismissed from the program without refund of payments.

Sign/Scan In/Out: You must sign/scan your girl in & out every time you drop her off or come to pick her up. We will not release her to anyone that you have not authorized on her pick-up card. No one under the age of 18 will be authorized to pick up a girl unless you have signed a release authorizing a minor to pick up your girl. Please be sure that you or anyone else who picks her up is on her pick-up card and has a photo ID. For the safety of our girls, staff, and families, please do not drive up the driveway. Please park in the green loading zone at the park below, and walk your girl up/down the hill. Please notify us immediately if you think someone inappropriate will be trying to pick her up.

Payments and Deposits: Payment is due upon registration. Girls Inc. will charge a \$50.00 fee on checks returned for non sufficient funds. If a check is returned to us for non sufficient funds more than once we will only accept cash as a form of payment from you.

Inclement Weather: In the case of inclement weather and unsafe driving conditions, we may delay the start time, have early release, or cancel programs in order to ensure the safety of all. We will notify you an hour before the start of programs of delays, or cancellations. Your accounts will be credited for the days cancelled by Girls Inc.

Health: For safety and legal reasons, staff are not allowed to dispense prescription or non prescription medicine. For the health and well being of the Girls Inc. community, please do not send your girl if she is ill, has had a fever, has vomited or had diarrhea in the past 24 hours or has any contagious condition such as Conjunctivitis, Head Lice or Strep. If your girl gets ill while with us during the day, you will be notified and asked to pick her up within the hour.

Personal Belongings: Girls Inc. will not be held responsible for any belongings that your girl brings and/or leaves on Girls Inc. property. Please label all items that your girl brings to Girls Inc. Valuables such as cash, jewelry, toys and electronics should be left at home.

Confidentiality and Truthfulness of Information: We only share information about your girls with the staff who work directly with her. In order to ensure that your girl has the safest, most productive and most fun time in our program, we ask that you be honest when reporting all information about your girl, so that our staff is able to design and modify programming and other activities to best suit her individual needs.

My girl and I have read and understand these policies. By signing below we agree to abide by these policies and understand that failure to abide by these policies will result in our termination from Girls Inc. We understand that if our termination results from violation of the above policies, no deposits and/or advance payments will be returned to us.



Parent/Guardian Signature _____ Date _____



Girl Signature _____ Date: _____

Inspirar a las ninas y las jovenes a ser fuertes, inteligentes y decididas.

Inspiring all girls to be strong, smart, and bold.